

Foreign Affairs Handbook

3 FAH-1 – Personnel Operations Handbook

Transmittal Letter: POH-63

Date: January 31, 2001

3 FAH-1 H-2250 FOREIGN SERVICE SPECIALIST CAREER CANDIDATE PROGRAM

MAJOR CHANGES

- 1. 3 FAH-1 H-2250, Foreign Service Specialist Career Candidate Program, is a completely new subchapter.
- 2. 3 FAH-1 H-2255 Exhibit 2255.3 is the Precepts for the Foreign Service Specialist Tenuring Board.
- 3. Officers are reminded that Department-issued materials not codified in the *Foreign Affairs Manual* or its supplemental *Foreign Affairs Handbook* series generally have no regulatory validity (see 2 FAM 1115.2).

FILING INSTRUCTIONS (Paper Copy Only)

- 1. Insert the new subchapter 3 FAH-1 H-2250 after subchapter H-2240 in the Personnel Operations Handbook (13 pages total).
- 2. After inserting the material in the binder, insert this transmittal letter immediately following the TL Checklist, then fill in the entry line for TL:POH-63, and initial.

DISTRIBUTION NOTICE

- 1. The *Foreign Affairs Manual* (unclassified) official version can be found on State Department's Intranet site at http://99.1.1.27.
- 2. All posts and offices keeping paper versions of Foreign Affairs Handbooks are responsible for maintaining their FAHs on a current basis (see 2 FAM 1116.5), and for ensuring that all copies (including binders) are either retained or returned to A/RPS/DIR if no longer needed. When returning excess or unused materials include your office/post symbols and inform MMS/PRD and your message center if you need to have your

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(HR/PE)